Curriculum Committee

**March 1, 2024** (8-9:30am)

**Curriculum Committee Minutes**

May 20, 2016

**Meeting Agenda**

**Present**: ASG (Stephani Dale), Dustin Bare, Nora Brodnicki, Armetta Burney, Debra Carino, Virginia Chambers, Amanda Coffey, Juan Cortes, Megan Feagles (Recorder), Sue Goff, Erin Gravelle, Kari Hiatt, Kerrie Hughes (Chair), Jason Kovac, Eric Lee, Kara Leonard, Gentiana Loeffler, Mike Mattson, Patricia McFarland, Kelly Mercer, Deanna Myers, Tracy Nelson, Lisa Reynolds, Terrie Sanne, Charles Siegfried, April Smith, Aundrea Snitker, Tara Sprehe, Sarah Steidl, Chris Sweet, Wryann Van Riper, Andrea Vergun

**Guests:** Tiffany Kriesel, Lisa Nielson

**Absent**: Elizabeth Carney, Jordan Gulley, Dawn Hendricks, David Plotkin, Dru Urbassik

1. **Welcome & Introductions**
2. **Curriculum Committee Sign-In Sheet**
	1. In an effort to be more transparent about when a quorum is reached, we are trying out a new sign-in method where members will sign themselves in as they enter the zoom meeting.
	2. The quorum calculation is on the excel sheet and updates as people sign in.
3. **Approval of Minutes**
	1. Approval of the February 16, 2024 minutes

*Motion to approve, approved*

1. **Consent Agenda**
	1. Course Number Changes
	2. Course Title Change
	3. Reviewed Outlines for Approval

*Motion to approve, approved*

1. **Course and Program Approvals**

*Motion to approve, approved*

1. **New Courses – Skills Development**
	1. Lisa Nielson presented
	2. Helps Spanish GED students have more options. Part of the Skills Development Unit Planning.
	3. MTH-020ES
		1. This course will fulfill a need for transitional courses for Spanish GED students taught in Spanish and fulfill a need for Spanish ECE students.
	4. HD-202ES
		1. This course will provide an opportunity for Spanish speaking Adult Basic Skills students to transition to credit classes in their native language.
	5. HD-208ES
		1. This course will provide an opportunity for Spanish speaking Adult Basic Skills students to transition to credit classes in their native language.

*Motion to approve, approved*

1. **New Courses – Apprenticeship**
	1. APR-295IE, APR-296IE
	2. Tiffany Kriesel presented
	3. New contract for transcription. Designed for 5th year Inside Electrical student.

*Motion to approve, approved*

1. **New Courses – IDTD**

Mike Mattson presented

* 1. IMT-111
		1. Meeting industry needs.
		2. Created for cohort for a Department of Labor (DOL) grant. Introducing Industrial Maintenance Technology and Renewable Energy Technology.
	2. MFG-129
		1. To offer a lec/lab Basic electricity course. This course will allow students practical application of lecture material.
		2. This is similar to MFG-130 but it includes lab activities. It was also developed for the DOL grant cohort.

*Motion to approve, approved*

1. **ART-100B Course Reactivation**
	1. Nora Brodnicki presented
	2. Offering a one-credit soda firing course spring 2024. This is more accurate than an ART-199 course

*Motion to approve, approved*

1. **Old Business**
2. **New Business**
	1. Courses Scheduled for Inactivation 2025
		1. Curriculum Office presented
		2. This is the 1st of 3 reminders
		3. Courses that haven’t been offered since 2022/SP are scheduled for inactivation on 6/30/25.
		4. To prevent inactivation, the course must be offered during the 24-25 year, OR JUST ASK US NOT TO INACTIVATE IT.
		5. The list is posted under Additional Documents and is updated frequently. The link will be included in the Curriculum Committee approval email today.
		6. The 2nd reminder will be in October of the next academic year.
3. **Closing Comments**

*-Meeting Adjourned-*

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| **Next Meeting: March 15, 2024 (8-9:30am)** |